



Thomas Hepburn Community Academy – IEB Portfolio remit and overview

Portfolio Remit	Portfolio Holder	Academy Leadership Team Link	Key documentation / evidence
Leadership and Management	Les Walton, CBE (Executive Chair)	Jo Nolan (Executive Principal)	<ul style="list-style-type: none"> • Senior Leadership and staffing structure • Senior roles and responsibilities • Impact on improving proportion of good & better senior/curriculum leaders • Appropriate sections of SEF and Academy Improvement Plan
Teaching, Learning and Assessment	Steve Horne (Governor and LA Head of School Improvement)	Catherine Lane (ALT Lead)	<ul style="list-style-type: none"> • Profile of quality of teaching by academy, subject and by individual • Professional development priorities and CPD programme –for all staff and individuals • Impact on improving proportion of good & better teaching evidenced by subject and individual • Appropriate sections of SEF and Academy Improvement Plan
Personal Development, Behaviour and Welfare (Safeguarding)	Kris Lavery (Governor)	Martin Wood (ALT Lead)	<ul style="list-style-type: none"> • Historic and current attendance & PA trends for all and by group • Week by week and half-termly impact on rates of attendance / PA • Rates of exclusion and week on week impact on key offenders • Tangible evidence for monitoring behaviour & improved climate for learning • Appropriate sections of SEF and Academy Improvement Plan

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Achievement and Standards	Colin Ferguson (Vice Chair)	Kate Wright (ALT Lead)	<ul style="list-style-type: none"> • RAISEonline and Inspection Dashboard • Academy's own results analysis and identification of key priorities • Predicted outcomes & how we can be assured accuracy – whole school and by subject • In year monitoring of impact in all years • Appropriate sections of SEF and Academy Improvement Plan
Primary Liaison and transition	Callum Kidd (Governor and Primary Executive Head)	Martin Wood (ALT Lead)	<ul style="list-style-type: none"> • Primary numbers and historical trends • Transition details and programme
Finance	Sean McGuinness (Governor)	Vicky Robinson (ALT Lead)	<ul style="list-style-type: none"> • NET Financial regulations • Latest budget papers and position against Audit and Risk expectation • Internal / External Audit and management response

Role of Portfolio Holders:

- Working with the Academy Leadership Team lead person, to understand the need and monitor, support and challenge the pace of improvement in designated portfolio area
- Report to the IEB on progress, intervention and impact in designated area